Our Lady of Good Counsel Catholic Primary School is a co-educational school catering for students from prep to year seven. The Catholic ethos of the school will be maintained by its distinctive Catholic character and welcoming students and parents who support its policies. Families are invited to participate in the life of the Parish.

Catholic students will be enrolled subject to placement availability and resources available to meet student educational needs. Students from other traditions will be welcomed and their beliefs respected.

An Enrolment Support Procedure (as per Brisbane Catholic Education Centre Policy) will be initiated for students who present with particular needs. Refer to EASP.

The child must have attained the age of five (5) years by the last day in June of the year of enrolment in Prep.

All enrolment applications must be accompanied by:

- Documentary evidence of birth
- Documentary evidence of Baptism.
- Copy of the latest School Report (if applicable)
- Copy of any court order verifying legal custody and/or access (if applicable)
- Completed Media consent
- Specialist Reports

N.B: Enrolment applications will not be processed until all documentary requirements have been completed. Failure to complete these requirements may delay or affect the acceptance of the application.

ENROLMENT PROCEDURES:

1. An enrolment application can be made at any time by obtaining an Application for Enrolment Form from the school office Ph: (07) 5462 2675 or on our website at www.olgcgatton.qld.edu.au.
2. Interviews for Prep occur during Term Two of the year before the child commences. Interviews for other year levels occur as needed.
3. Where necessary the Principal, will consult with the Parish Priest, when considering applications and decisions about enrolments will be communicated in writing.

Late applications or applications for enrolment to commence during the year are always considered with due regard to the eligibility priority criteria. However, offers of an enrolment for such applications are contingent upon the availability of places in particular year levels.
ENROLMENT CRITERIA

These ten criteria will be used to assess your application. All ten criteria are seen as important; however applicants do not need to meet all of them. Placements are offered depending on the number of criteria met. Current demographics indicate that demand for our services will place us under increased pressure both in terms of limited space and increased applications. These criteria will assist us in determining who should be enrolled and will allow us a process for prioritising placements. Applicants should read the parent handbook to familiarise themselves with school history, mission, beliefs and values. Expectations in regard to participation, behaviour management and educational programs of the school are also clearly outlined in this handbook.

- The parents / carers of the applicant appreciate the Catholic identity of Our Lady of Good Counsel School and can articulate what they expect from a Catholic education.

- The parents / carers of the applicant have a clear understanding and acceptance of the behavioural expectations in this school, including issues relating to: Respect for each other and for staff (manners, addressing teachers and adults, hands off); Behaviour management procedures (consequences for inappropriate behaviour, responsible thinking room, parent communication); uniform (hats in the sun, respect for uniform, wearing correctly); Personal grooming (hair length and colouring, body piercing).

- The parents / carers of the applicant will ensure their child’s participation in all compulsory extra-curricular programs as directed by the school - such as: carnivals, excursions, interschool sport, concerts, camps, mass or liturgy, etc.

- The parents / carers of the applicant will support the religious programs of the school.

- The parents / carers of the applicant regularly participate in the sacramental life of the Church tradition.

- The applicant is baptised Catholic.

- The applicant’s parents / carers understand and accept the educational partnership of the home and school and that adversarial relationships are discouraged. They can articulate how this working together might work and can accept that the school and staff are to be treated and spoken about in a respectful manner in the presence of children, in the broader community and social media.

- The enrolling parents / carers commit to promptly paying all school fees and levies and / or will contact the school and cooperate with the school if financial difficulties arise.

- The parents/ carers of the applicant are willing to be involved in the community life of the school and / or parish. (For example- attendance at working bees, classroom assistance, tuckshop assistance, P&F involvement, excursion supervision, liturgies etc.)

- The applicant has a sibling already attending the school/the parent is a past pupil of the school.